



# AMERICAN YOUTH SOCCER ORGANIZATION

Burlingame AYSO | Section 2 | Area N | Region 63  
P.O. Box 1212, Burlingame, CA 94011  
[www.burlingameayso.org](http://www.burlingameayso.org)

[Approved by Board 12/12/2023]

## BURLINGAME AYSO BOARD MEETING MINUTES - Final

**DATE:** November 14, 2023, 7:30pm-8:45pm

**LOCATION:** Burlingame Rec Center

**PREPARED BY:** Nick Skelton

### Attendees (in black; absent in gray):

- Jamie Russo, RC
- Alex Wong, Treasurer
- Duff Beach, Coach Trainer
- Andrew Haskell, Coach Admin
- Todd Weller, Ref Admin
- Ben Wylie, Ref equipment
- Jean Gordon, Registrar
- Thad Gavin, Equipment Coordinator
- Jim Brogan, Safety Director
- Jacquie Haggerty, CVPA
- Bill Clifford, Webmaster
- Nick Skelton, Secretary
- Adam Glass, Fields Coordinator
- John Paulsen, Winter Select Coordinator
- Duff Beach, U16/18 DC
- Neil Chalasini, U14 DC
- Adam Glass, U12DC
- John Paulsen, U12DC
- Christina Tsui, U10 DC
- Christine Brown, U7/8 DC
- Rick Sandor
- TBD, 4U/5U/6UDC
- Lorie Rakstins (U5/6 coordinator)
- Arijs Rakstins
- Gretchen Kindberg, 10UDC
- David Hackos (Field Coordinator)
- TBD, PhotoDay
- Eric Pan (4U coordinator)
- Doug Mitarotonda (UK Socca coordinator)

1. Call to Order - meeting called to order at 7:36 pm; attendees as listed above.
2. Motion to approve minutes from October meeting made by CB seconded by NC and approved by all present.
3. RC Season Wrap Up
  - a. What went well
    - i. Non-competitive regular season very positive; less pressure on coaches and players playing down etc
    - ii. short round-robin games a big plus
    - iii. silent sunday
    - iv. UK soccer - Doug UK coordinator has more feedback on this
    - v. better utilization of website (cup rules)
    - vi. fun fridays good (but few girls) - keep it going in spring; more advertising? Survey? talk to coaches?
    - vii. Volunteer appreciation (Stanford) lots of good feedback but challenge to budget. 400 tickets purchased and >390 accepted. Explore sponsorship?
    - viii. Women's coaching alliance worked well - coaches were all invested. 8 teams staffed. Need to make sure coaches are on board with it

- b. What did not go so well
  - i. Murray too big for 14G; Franklin is better for 14U
- c. What to Improve
  - i. Board recruitment. Some DC shuffling next year (Andrew). Some current may be leaving.
  - ii. Competitive balance - avoid DCs working in the divisions that their kids play in?
  - iii. Trying to recruit into entry jobs (gateway position that could lead to bigger things)
  - iv. Marketing position not filled.
  - v. What current coaches to try and recruit? Be creative about how to get them on the board (easy jobs)
  - vi. Multiple DCs to help spread the load
  - vii. Laurie - has several enthusiastic coaches; bring them on as part time DCs (assign one specific DC task)
  - viii. E.g. someone checking training. Need at least 2 DCs per division (one B one G)
  - ix. Make sure we train DCs on how to pull relevant reports
  - x. Lots of communication needed - clean up google docs for key emails
  - xi. New board role as "DC assistance" - provide mechanism for feedback
  - xii. Review this at a future meeting - come up with a concrete plan
- d. Start of season coaches meeting
  - i. all is fine
- e. End of Season Meeting
  - i. Is it worth it for 8U
  - ii. Checking player ratings (coaches gaming the system down grading their child?)
  - iii. Useful for recruiting for winter select
  - iv. On balance, probably useful
  - v. Review of cup rules was helpful
  - vi. Have it a week earlier - try to have tournament schedule ready earlier
  - vii. Need to identify best players in divisions and make sure distributed
  - viii. Overlap with practices and other events - how to schedule
  - ix. Hard to remember best players at end of season.
  - x. Have coaches eval players at every game (rate best few players). Enter a game score and best 2 players on other team. Will need something other than MSL (google sheet) - Cooper? Also track who scores gold (coaches own team)
- f. Cup
  - i. Start the season 2 weeks earlier? NO. Too many other commitments early in the summer
  - ii. Many players missing during cup games due to club MVLA tournament; BIS show
  - iii. Significant hits year; 30% playing for BSC in some divisions?
  - iv. Can't run late (Veteran's day)
  - v. Play on two Sundays? No - referee nightmare
  - vi. Have 20x2 round robins game on sundays and evening during season?
  - vii. Continue discussion later
- g. Referee Recruitment
  - i. Reminder emails at U10 - Many sent to 10U for ref training etc
  - ii. DCs checked every week; Todd also talked to teams during season
  - iii. Volunteer points for being on board? may be hard to manage. Field liners deserve recognition.
  - iv. Require some Ref training for coaches
  - v. Discuss exemption process? Do not want to encourage exceptions. Add to Todd's FAQ doc? 2023 was first time exceptions approved. Coaches now aware of this. It was very extenuating situation.

- vi. Make sure last day for earnings points is on the web site.
  - vii. Andrew: in a given season, if make one exception, then let all coaches in.
- h. Registration
- i. Lots of discussion about that this year
  - ii. Sub committee to address some of these: Andrew & Todd to lead “competitive balance committee”
  - iii. Who shows up to games is a big factor - make sure more people on teams
  - iv. We asked coaches if they had attendance problems
  - v. Ask at registration if player is involved in other fall sports leagues
  - vi. Some frustration on balancing teams at 10UG; what do other sports / leagues do?
4. Turkey tournament
- a. Need to print rosters - any way to do this? Can use “system” for medical forms and ID cards
  - b. Roster is hard to do for tournament teams; do not need official doc for this.
  - c. Need to capture team Number that the players came from (to find in system)
  - d. 10U team wants to play BUT not enough teams in division.
  - e. 14B same situation
5. Winter select
- a. Just starting but good timing
  - b. Have some coaches lined up; have WCA coaches lined up (but no adult coach yet)
  - c. U13 teams (in addition to U14?)
  - d. Volunteers for Winter area tournament
6. Spring Season Update
- a. 5U - 8U Game only
  - b. 10U - 19U will be via PCSSL Be more proactive about enrolling players / coaches / teams
  - c. Adam and Jean - we can register in AYSO system
  - d. Several coaches expressed interest (15 teams over 10U to 19U!)
  - e. Have UK coaches run 5U - 8U program (weekday practice; Saturday scrimmage game; uniform? reversible shirt? Have black shorts on hand). Will be more expensive due to UK coaches.
  - f. Be transparent in messaging - sign up but not yet confirmed how many teams we will have.
  - g. Send emails at least
  - h. Close to having pricing set
  - i. Can we defer costs until we know what enrollment will be?
  - j. Fields may be an issue (not our primary season). Ideally want Washington (lining will be a challenge!)
7. Registrar (JG)
- a. No update.
8. Coach Admin (AH)
- a. No update
9. DC reports
- a. No update.
10. Treasurer’s Update (AW)
- a. No update
11. Ref report (TW)
- a. No update

12. Equipment (GR+TG)

a. No update

13. Field Prep (LR+AR)

a. No update.

14. Safety (JB)

a. No update.

15. Website (BC)

a. no update

16. Field Coordination (AG)

a. no update

17. AOB

a. details

18.

MEETING END (at 8:59 PM)